

Dear Children's/AWANA/Student Ministry Applicants,

We want to express our appreciation for your desire and willingness to serve the children and/or students at The Bible Church of Little Rock. As you complete this form, allow me to answer a couple of questions that may arise:

1. To serve you must be a member of The Bible Church of Little Rock or under 18 years of age and a child of a member. If you are not a member, you may be eligible to receive an exception from the leadership of the Bible Church of Little Rock.
 - A. You may be eligible to receive an exception if you are eighteen years of age or older and at least one of your parents is a member of the Bible Church of Little Rock.
 - B. You may be eligible to receive an exception if you are at least 18 years of age and have previous ministry experience in another church or para-church organization (e.g. Family Life or CRU). You must provide a letter of recommendation from the leadership of the church or organization that you served with. In addition, you must agree to follow the Bible Church of Little Rock's guidelines and policies. Moreover, you must be willing to adhere to the Bible Church of Little Rock's doctrinal statement while serving at the Bible Church of Little Rock.
2. Due to the personal and sensitive nature of the questions on the application we want to reassure you that the forms will be kept confidential and stored together in a designated locked file on our church campus.
3. For ongoing accountability we will reissue the applications every three to five years for those continuing to serve in Children's and Student ministries. The newly completed forms will replace the old ones and the old forms will then be shredded.
4. To ensure your privacy during each cycle, once the background checks are completed, the Social Security numbers on the paper applications will be blacked out.
5. The designated readers for the applications are the Children's and Student Ministries pastors. The office staff will also read the contact information.
6. Completing our application does not automatically ensure the opportunity to serve in Children's or Student ministries as each candidate is evaluated per a case-by-case basis.
7. Checking a box or boxes "yes" on the application *does not automatically forfeit you the opportunity to serve in Children's or Student ministries*. However, if you check a box "yes," the pastors will evaluate the wisdom of your service in Children's or Student ministries at this time. Then one of the pastors will personally meet with you to discuss this evaluation regarding the timing and opportunity for service.
8. Please note: no pictures via camera or cell phones are allowed to be taken in our child care area to protect any who are in foster care or the process of adoption. At times pictures may be taken by church personnel with parental approval.
9. AWANA verse listeners under eighteen years of age will need to be interviewed by a pastor and approved by pastoral staff in place of the full application.

We desire that our ministries function as safely as possible for our workers and children. Thank you for your cooperation in this matter.

Sincerely,

The Bible Church Leadership



The Bible Church OF LITTLE ROCK

Children/Youth Work Application VOLUNTEERS AND EMPLOYEES

PERSONAL

First Name	Middle Name	Last Name	Maiden Name
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Social Security Number	Date of Birth	Driver's License #	DL State
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Address	City/State	Zip Code
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Home Telephone	Work Telephone	Mobile Telephone
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Age : _____ Gender: Male Female

In which children/youth program(s) are you seeking to become involved? _____

What skills would you bring to the children/youth program? _____

What other children/youth work experience do you have? *(Please list)*

Organization	Program	Dates	Contact
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CHURCH ACTIVITY

Are you currently a member of BCLR? Yes No

If not, of what church are you currently a member? _____

What church or churches have you attended in the past five years?

Church Name	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you at any time ever:

- Been arrested for any reason? Yes No
- Been convicted of, or pleaded no contest to, any crime? Yes No
- Engaged in, or been accused of, any child molestation, exploitation, or abuse? Yes No
- Whether a minor or adult, deliberately viewed *pornography involving children*? Yes No
- Been sexually attracted to a child or someone of the same-sex? Yes No

Have you in the past 3 years:

Deliberately and repeatedly viewed pornography? (This includes reading, watching, listening to, or in any other way using pornographic material, including books, magazines, television shows, movies, Internet programs, or telephone services.) Yes No

Are you aware of:

- Having any traits or tendencies that could pose any threat to children, youth or others? Yes No
 - Any reason why you should not work with children, youth, or others? Yes No
- If the answer to any of these questions is "yes," please explain in detail: _____
- _____
- _____

(Please attach additional pages if more space is needed.)

REFERENCES (Other than relatives)

Name/Relationship	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

APPLICANT VERIFICATION AND RELEASE

I recognize that The Bible Church of Little Rock (BCLR) is relying on the accuracy of the information contained herein. Accordingly, I attest and affirm that all of the information that I have provided is absolutely true and correct.

I authorize BCLR (through its elders, pastors, staff and/or agent) to contact any person or entity listed in this application, and I further authorize any such person or entity to provide BCLR with information, opinions, and impressions relating to my background or qualifications.

I voluntarily release BCLR (including its elders, pastors, staff and/or agents) and any such person or entity listed herein from liability involving the communication of information relating to my background or qualifications. I further authorize BCLR to conduct a criminal background investigation.

I have carefully read the policy and procedures for children and youth, and I agree to abide by them and to protect the health and safety of the children or youth at all times.

Printed Name: _____

Signature: _____ **Date:** _____

Reviewed by Pastor/Director: _____ **Date:** _____